



Chapter Meeting Minutes **DRAFT**
 Alpha Kappa Alpha Sorority, Incorporated®
 Alpha Alpha Xi Omega Chapter
 September. 13, 2025 – 10:30a.m.
 305 Ramsey, San Antonio, Texas 78216
 Soror Natania Mathis, Basileus, Presiding



READING AND DISPOSITION OF MINUTES		
I. Call to Order	A quorum was established prior to the meeting. – (X) Yes () No - Meeting called to order at 10:48 am. 34 in attendance	Soror Natania Mathis, Basileus
II. Meditation	Gifts. Nehemiah 18:3; Isaiah 23:6; Romans 15:13; Romans 10:13	Soror Rosie Leno
III. Adoption of Agenda	- It was moved and seconded to adopt the agenda as presented with the following corrections: - Officers Reports, add H. Parliamentary By-Laws - Standing committee – Founders Day Report after Executive Report. - Meditation report after fundraising - Saroya Porche name is spelled incorrectly. - Soror Vanita Williams will give the Leadership Development Report.	Soror Natania Mathis, Basileus
IV. Approval of Minutes a. June 14, 2025	The minutes were approved with the following corrections. (X) Yes () No - Soror Raye Lynn White gave the Hodegos report. - Under Nominations section c- changed wording from “during (14) June General meeting” to “during June 14 chapter meeting and removed (c) after general meeting”. - Under Membership corrected the wording from “Soror Melanie Owes made a substitution to the” and changed it to “Soror Melanie Owes made a substitution to the amendment for the chapter to develop”.	Soror Jenna Brent, Grammateus
V. Officers’ Reports	Summary:	Report Attached () Yes () No
a. Basileus Soror Natania Mathis	Corporate - There is no information currently. Region Cluster - The 2025 Cluster will be held in Waco, Texas, October 10-11, 2025. Alpha Alpha Nu Omega will	(X) Yes () No



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- serve as the Cluster Co-Host Chapter with a Northeast Texas Cluster Chapter.
- ii. This event will be held at the Convention Center.
- iii. The price of registration is \$125.
- There will be a community service project that our Program Chairman will coordinate.
- Madam Regional Director had a “Call for Nominations” for the “Inaugural Faye B. Bryant Leadership Development Institute-Graduate Chapter Co-Hort, commencing this Fall.
 - The initiative will include one (1) Soror nominated from each graduate chapter across the South-Central Region.
 - Soror Larkaya Nembhard has been selected to represent our chapter.
- **REGIONAL CONFERENCE**
 - Regional Conference will be held in Shreveport, LA, at the Shreveport Convention Center.
 - The dates for Regional Conference are March 25-29, 2026.

Local/Chapter

- **POSITIONS FILLED/AVAILABLE**
 - We had several positions that needed to be filled:
 - Soror Vallerie Jones has accepted the role of Philacter.
 - Soror Larkaya Nembhard has accepted the role of Technology Chairman.
 - Soror Rebecca Babineaux has resigned as Sisterly Relations Chairman as of September 1, 2025.
 - Soror Connie Holmes will assume the role as Sisterly Relations Chairman.
- NPHC of San Antonio (former SANPHC)
 - The NPHC Cookout will be held on Sunday, October 12, 2025. Tickets are \$15 for 12 and up and \$10 for those 11 and under.
 - Monies will be paid to Soror Shun so we can cut a chapter check to the NPHC-SA.



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	• CHAPTER MEETING/OTHER ○ As we come back to session and committee meetings and chapter meetings are picking back up, please remember to let your committee know that whatever goes on in our house, STAYS IN OUR HOUSE. ○ Whatever goes on in our committee meetings should also stay within our committee meetings. ○ The committee chairman will report out what needs to be reported out ○ Sorors, I strongly encourage you to reach out to your Sorors to check on them, if they have been on your mind, if something was said that you need clarification with, and call just to say, “you were on my mind. You never know how a phone call, text message, or even a visit will make a Soror feel. ○ The October chapter meeting theme is “Breast Cancer Awareness.” Sorors are encouraged to get dolled up in their pink business attire for this month’s meeting.	
b. Anti-Basileus/Program Soror Vanita Williams	EAF • None Upcoming Activities <i>The Mental Health Awareness Program Initiative</i> ○ Held a virtual book discussion for Bebe Moore Campbell National Minority Mental Health Awareness Month. The event had 38 registered participants. For September, the program initiative will post Mindfulness Mondays and Wellness Wednesdays post on social media. Community resources and positive affirmation posts will be made During September 7-13 for Suicide Awareness Prevention Week. YLI ○ Will host their welcome back event on September 6, 2025 in New Braunfels. The next YLI event is September 20, 2025 at Semmes Library from 11AM – 1PM. ○ We will continue to pack for CHIPP next month. We are planning for potentially 50 children from Carvajal Elementary School, Soror Kristina Smith’s school. Only one school will be supported for the reminder of the school year related to delivery issues.	(X) Yes () No



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	<i>Uplift Our Local Community</i> ○ Collected 4 gently used/new luggage items from the August 2025 chapter retreat. The program initiative will repost a flyer for donations to be delivered at a later date to be determined. <i>Enhance Our Environment</i> ○ Waste Reduction/Shredding and Electronics Recycling will support Texas Recycles Day which is November 15th. More information will be posted. <i>Build Our Economic Wealth</i> ○ Soror Diamond Jones will keep us financially fit with the Money Moves quiz. A different quiz will be posted monthly and the winner who has the most points at the end will receive \$25 off their chapter dues.	
c. Epistoleus Soror Constance Holmes	• Thank You cards a. Caron Lay b. Tinika Hughley c. Tashai Pogue d. SaWanna Ballou e. Carolyn Dukes • 2. CNA Surety a. Notice of Premium Due \$130.00 • 3. Communities in Schools San Antonio a. Request for Donation Visit CISSA.org/donate. Volunteer as a Mentor, Reading Buddy or Guest Speaker Visit CISSA.org/get-involved. Partner with CIS Email cissa@CISSA.org • 4. Financial Cards a. 2-Received 5.28.2025 • Will submit to Soror Angela Armstrong b. Received 6.2025 • Submitted to Madam Basileus	(X) Yes () No
d. Tamiouchos Soror Angela Armstrong	• Beginning Balance (as of August 2025): \$20426.47 • Deposits: \$0	(X) Yes () No



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	- Expenses: \$879.15 - Bank Balance: \$20,315.54 - Savings: \$2,638.75	
e. Pecunious Grammateus Soror Tisha "Shun" Anglin	- Monies Collected (as of end of June 2025): \$150.0 \$120 life gold cards \$30.00 for other \$97.01 payment of 2026 dues - There are 66 active members	(X) Yes () No
f. Hodegos/Hospitality Soror Alissa Hill	- The following is the Hodegos/Hospitality Report presented on September 13, 2025, by Soror Alissa Hill, HH Chair - Action Taken: Sorors were sent a beautiful birthday card received a birthday shout out in our official group me chat- (Thank you Soror Tykise Carr and Soror Elissa Jones) 16 birthdays were celebrated during the summer break! July Birthday's- Soror Judy Harris, Soror Andrea McMillian, Soror Melody Morrison-Davis, Soror Melanie Owes August Birthday's- Soror Angela Armstrong, Soror Valarie Reed-Sweed, Soror Patricia Thomas, Soror Misty White, Soror Vanita Williams September Birthday's- Soror Joann Morton, Soror Tashai Pogue, Soror Antoinette Johnson, Soror Kenita Perry-Bell, Soror Tisha (Shun) Anglin, Soror Constance Holmes, Soror Teresa Washington "Thinking of you" Condolences, Flowers/Plant, and Repass assistance. -6 condolence card, (1) thinking of you cards, assisted with (1) repass and (2) plants/flowers were sent to Sorors- (1) card returned address unknown - Please keep the following Soror's in your prayer's and in your hearts- Soror Judi Harris, Soror Natasha Gould, Soror Constance Holmes, Soror Antoinette Johnson, Soror Toi Lunn- card was returned to sender- verify address, Soror Elissa Jones, Soror Carolyn Dukes, - A "thank you" Soror Carolyn Dukes for your beautiful card and message. - Weekly HH eblast instructing Soror's to please email the HH committee of any surgeries, shut in's, celebrations, concerns, etc.	(X) Yes () No



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	This will be the official communication channel. Hillo6@aol.com • Sorors please review your information on the Official Chapter Roster- See me please. • June Visiting Sorors- Toywoner Dyce, Candance Swrdell and Stephanie Jackson • Welcome September visiting Soror's • Invite all summer birthday Sorors to stand or come to the front "Happy Birthday" and receive their birthday gift. • Visiting Sorors: ○ Danielle Sims	
g. Member-At-Large Soror Jenna Brent	• The following is the Member-At-Large Officer Report presented at the Chapter Meeting held on September 13, 2025. • The purpose of this report is to provide a summary of concerns received by the chapter Member-At-Large through the website jot form, by email, text, and verbally during the period of November 1, 2024 – September 1, 2025. ○ There were 10 concerns from Sorors and all were addressed by the individuals involved. ▪ For purposes of confidentiality and keeping all parties anonymous, details of these concerns will not be shared with the body. • Sorors are highly encouraged to use the Member At Large Jot Form process as a safe and open forum to share any concerns, issues, or constructive criticism they may have regarding our chapter operations for the purpose of helping us improve and grow as a sisterhood, and to ensure our chapter's environment remains supportive, inclusive, and aligned with our shared values. However, Sorors should not use this process as an opportunity to disparage or belittle a specific Soror with whom they have a personal disagreement or issue with. To the extent possible, Sorors should first seek to resolve the issue directly with the Soror one-on-one or with another Soror, in a sisterly manner, which is also in accordance with biblical guidance in resolving a dispute provided in Matthew 18:15-16, prior to elevating it by using the Member At Large Jot Form process. Under no circumstances should this process be used as an anonymous forum for name-calling or personal attacks against	(X) Yes () No



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	another Soror, as this is not the purpose for which the process was put into place. This report is provided for information only.	
h. Parliamentary By-Laws Soror Jackie Goreman	- The Bylaws Committee met on June 18, 2025. - The purpose of the meeting was to provide notice of possible proposed amendments to the chapter bylaws. The Bylaws Committee briefly discussed the context of the proposed amendments. The request was not properly submitted, and no actions were taken. - On June 29, 2025, the proposed amendments were resubmitted for review at the next Bylaws Committee meeting to be held in September 2025. On July 1, 2025, the proposed amendments were withdrawn. - As a reminder, revisions to the chapter bylaws are made on the recommendation of chapter committees and/or chapter officers. Proposed amendments must be voted on by the Bylaws Committee to determine whether the proposed amendments will be recommended to the membership. The membership is the deciding authority for recommended proposed amendments. The proposed amendments received in June 2025 were never voted on therefore no further action is required. It is important to understand proposed amendments can be submitted for any reason and the Constitution and Bylaws committee decides if the proposed amendments will be recommended to the body for a vote. It is ultimately the decision of the body to determine if a change will be approved or disapproved. Just because a proposed amendment is made does not mean automatic approval. Members are expected to voice their opinions, debate for or against a proposed amendment and vote accordingly. There are no restrictions for proposing amendments to the bylaws and not every proposal will be recommended. A two-thirds vote of the votes cast is required for change. Members are encouraged to read our documents to include our Chapter and International Bylaws, Chapter Procedures Manual (currently being updated to align with the most current Chapter Bylaws), Manual of Standard Procedure, and Robert's Rules of Order Newly Revised, 12th Edition. - The committee has no recommendations.	(X) Yes () No
VI. REPORTS OF STANDING COMMITTEES AND AD HOC COMMITTEES		
a. Executive Soror Joann Morton	The Executive Committee met on Thursday, September 4, 2025. The committee had no action items or recommendations.	(X) Yes () No



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b. Founders' Day Soror Jackie Goreman	• The 2026 Founders' Day Committee met on Thursday, August 28, 2026. • After some discussion, the committee voted to hold Founders' Day 2026 on February 7, 2026, with Soror Carrie J. Clark, International Regional Director as speaker. • The committee decided to seek bids from 3 venues: The Centre Club, Estancia Del Norte, and the Doubletree (on 410). Sorors Gorman and White will report back at the next meeting • The committee decided that the theme for Founders' Day will be "Built Ethel Tough: Still Soaring 118 Years Later". The committee decided that we will have a weekend of activities surrounding Founders' Day to include: • 1. Friday Night Reception • 2. Service Project at either a shelter or Food Bank (Haven for Hope/Children's Hunger Fund on Walzem Rd.) • 3. Brunch/Luncheon • 4. Church – True Vision Church (11 am Service) • The committee established the following sub-committees (chairs listed) 1. Budget – Soror Jackie Gorman 2. Venue/Logistics – chair needed 3. Protocol – chair needed 4. Decorations – Soror Tykese Carr 5. Registration – Soror Glenda Henry 6. Program – Soror Kristina Smith 7. Publicity – Soror Misty White 8. Service Project – Soror Natania Gertman • Soror Jackie will reach out to Northpark Lincoln for a \$2,500 sponsorship for our event • At our next meeting we will 1. Decide on the venue 2. Decide open or closed 3. Decide Breakfast, Brunch, or Lunch 4. Decide Service Project 5. Review visuals for publicity 6. Review preliminary budget • The Founders' Day Committee has the following recommendations: 1. That Alpha Alpha Xi Omega Chapter will celebrate Founders' Day the weekend of February 6-8, 2026, a. with a reception/evening activity on Friday February 6	(X) Yes () No
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	b. a brunch/lunch activity on Saturday, February 7 c. a joint worship activity on Sunday, February 8 at True Vision Church and a service project to be held at some point during the weekend. d. That Soror Carrie J. Clark, International Regional Director, be invited to speak. A motion was made Will celebrate founders Feb 6-8 For – 34 Against – 0 The motion was approved. • The next meeting is Thursday, September 25th at 6 pm	
c. Fundraising Soror Dawn Burton	The Fundraising Committee met June 19th, July 24th, August 14th, August 28th and September 3rd, via zoom and discussed the following: • Reviewed the subcommittees for the upcoming Emerald Experience: An Evening In The Emerald City (Budget, Corporate Sponsorship, Decorations, Entertainment & DJ, Hostesses, Photographer, Raffle, Registration, Silent Auction, Souvenirs). • There is a total of 7 raffle items available: Beach house Weekend Air BNB, Dallas Cowboys tickets, Spavia Message & Facial, Gemini Ivy Gift Basket, Surprise Self-Care Basket, Overnight Stay at the Estancia Del Norte Hotel, Spirits Gift Basket. Raffle tickets are \$25 each and can be purchased at actrf.betterworld.org. • The committee discussed eliminating some expenses for the event to be more profitable. • Flyers have been uploaded to the foundation's social media page, and an event has also been created on FB for chapter members to mark as "Interested" or "Going" and to send as an event to friends. The committee will continue to encourage chapter members to post text and email flyers for the Emerald Experience and Raffle Items to increase sales. • Discussed ideas to gauge how many chapter members are attending the Emerald Explosion and how many tickets each member will purchase. (Phone tree, Sister Squads, etc.) • Big Give SA is our third fundraiser for 2025 and will be held September 17th -18th. The lead for the fundraiser is Soror Pauletta	(X) Yes () No



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	Blueitt. The page has been set up and the fundraiser the link will be sent to chapter members prior to the start of the fundraiser to create their page under The Alamo City Tea Roses Foundation, Inc. More information and instructions to follow. Everyone should have received an email from “Give Gab” to set up individual fundraising pages for the Big Give SA. Please make sure to check your spam or junk folders if you do not see it in your inbox. This is another opportunity to raise funds towards your assessment goal of \$552.	
d. Meditation Soror Rosie Leno	- The Meditation Committee met on July 15, 21, and August 4th. The purpose of the meetings on July 15 and July 21 was to discuss the upcoming Prayer Affair to be held August 9, 2025. Soror Raye Lynn White was appointed chairman of this event. The August 4th meeting was to go through the run of show for the upcoming Prayer Affair. - The committee extends a very heartfelt thank you to Madame Basileus and Madame Anti-Basileu for their unwavering support of the Meditation Committee’s Prayer Affair. - Thank you to Soror Raye Lynn White, the Chairman, for your invaluable leadership and commitment to navigating the Prayer Affair. - Thanks to all the members of the Meditation Committee for faithfully attending all the meetings, planning, sharing your ideas, dedication and devotion to accomplishing our goal. - Thanks to all the participants, sorority members and non-sorority members for their time, prayers, and valuable contributions. The Prayer Affair would not have been a success with their involvement. - Thanks to Soror Lea Bozier Fuller for using her technology skills and expertise. - Thanks to everyone who logged on to be encouraged and ministered to during the Prayer Affair.	(X) Yes () No
e. Nominating Soror Saroya Porche	The purpose of the meeting was to discuss the nomination plan for 2025 elections. a. Committee members will continue recruiting for and promotion of positions for 2025 elections. To ensure all positions have candidates for election consideration. b. Announcement of positions to be elected in odd years (Basileus, Tamiouchos, Anti Basileus, Epistoleus, Ivy Leaf Reporter, Custodian) during (13) September Chapter Meeting.	(X) Yes () No



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	- Applications will be accepted from September 13 to October 19, 2025. A Change from original planned timeframe. - Soror Natasha Gould will lead updates to the candidate booklet. Booklet will be set with the e Blast prior to the November General Meeting. - If there are multiple candidates for the positions, we will plan for a Meet the Candidate Event. - Soror Saroya will contact chapter leadership for official attendance records/sign-in sheets and prepare a list of Sorors eligible for position consideration, in the event of nominations from the floor. - Next committee meetings are scheduled for September 15 at 7 pm and October 1 at 6pm.	
f. Sisterly Relations Soror Constance Holmes	- The Sisterly Relations Committee met on September 10, 2025. - The meeting addressed: a. Plans for the upcoming Family Day Event. b. Planning for a December Holiday Event. c. Sister Squads will continue d. Activities for remaining Chapter Meetings in 2025.	(X) Yes () No
g. Standards Soror Carolyn Conley	- The Standards Committee met on August 12, 2025. - The purpose of the meeting was to discuss the execution of the Alpha Alpha Xi Chapter Retreat and the collection of chapter documents. - The retreat was a great success with great chapter participation, education and sisterhood. Many thanks to Soror Saroya Porche and Soror Kristina Smith, the entire Standards Committee, and to Madam Basileus. - The internal chapter survey is under review. - End of Year Reports are due before the December chapter meeting. - Chapter Self-Assessment will be published at the beginning of October. This assessment or survey is a <i>corporate</i> requirement. - Thank you to officers and committee chairman who continue to upload your 2025 reports to the Google drive. 2024 documents	(X) Yes () No



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	are nearly complete and should be bound soon. Documents for 2023 are LARGELY INCOMPLETE . If ANYONE HAS ANY DOCUMENTS OR REPORTS from 2023, please send them to the Standards Committee Chairman. The committee recommends that the committee cease searching for the 2023 documents on Dec 31, 2025.	
h. Ad-Hoc – Leadership Development Soror Vanita Williams	- The Leadership Development Committee met on September 3, 2025 at 6:15 p.m. - The meeting convened to launch the committee’s work and establish its foundation, with attendance from 8+ Sorors representing multiple standing committees. - Chair and Co-Chair emphasized the committee’s role in cultivating a supportive leadership ecosystem that complements, rather than duplicates, existing chapter efforts. - Committee representation was confirmed for Standards, Programs, Membership, Executive, Nominating, Senior Sorors, and New Members; GenNext and Budget & Finance are still pending. - The Leadership Development Guide was introduced as a foundational tool, organized into five sections: tone-setting, expectations, leading others, developing leaders, and practical resources. - New businesses included: a request for survey data to guide programming, strong interest in team building, and a member-raised question about goal setting and measuring success (to be addressed collectively in a future meeting). - Key action items: distribute meeting notes and guide overview, evaluate rescheduling to Thursdays to avoid conflicts, and send calendar invites for the next meeting.	(X) Yes () No
New Business	- Need to move October Chapter meeting due to Cluster Falls on our Chapter Meeting date. - Voting to move October Chapter Meeting October 18 - Soror Saroya Porche made a motion to move the October Chapter Meeting to October 18. SaWanna Ballou seconded. - For- 34 - Against – 0 Motion approved.	
VII.		



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a. Announcements	Prayer: - Soror Melanie Owes asked the chapter to add Soror Brandi Dupoux to prayer list as she is PCS to Korea. Will be in chapter but working from afar. She will be allowing the Chapter to use her decorations. Other: - Soror Kecia Bolden, in payer daughter in love is being induced, headed to Dallas - Soror SaWanna Ballou announced Oct 20-31, early voting in Bexar County. Election day Nov 4. And is asking to bring food and water if you can. Please Get Out and Vote. - Soror Jackie Goreman, if in Bexar County please sign Petition. - Soror Raye Lynn White announced Boss Baby birthday is today. G-baby was born 3 weeks ago. Between 3 grandbabies, her name will continue. - Soror Alissa's Hill daughter finished with honors in grad school with a 3.97 in her PHD OT program, her 3rd year. Will graduate next August at Baylor. - Soror Constance Holmes announced, AA Advisory Council Girl Scout is starting to plan for next year. Meeting is week of 18th in October. Reach out to Soror Constance Holmes if you want to assist on the committee. - Soror SaWanna Ballou announced its grandparents weekend.
VIII. Adjourn	Meeting adjourned at 12:34 pm
IX. Hymn & Pledge	

Next Meeting: October 18, 2025

Respectfully Submitted,

{Signature}

Soror Jenna Brent

Alpha Alpha Xi Omega Grammateus

Date Approved: xx xx, 20xx

Soror Natania E. Mathis
Alpha Alpha Xi Omega Basileus



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ATTENDANCE: 09/13/25				36			
No.	First	Last		No.	First	Last	
1	Tisha (Shun)	Anglin	X	39	Rosie	Leno	X
2	Joi	Armand	X	40	Ryanne	Logan	
3	Angela	Armstrong	X	41	Toi	Lunn	
4	Rebecca	Babineaux		42	Ikeida	Manning	
5	SaWanna	Ballou	X	43	Natania	Mathis	X
6	Jarens	Banks		44	Felecia "Elai	McClellan	
7	Pauletta	Blueitt		45	Andrea	McMillan	
8	Kecia	Bolden	X	46	Joyce	Merl	X
9	Mesha	Bond Kemp	X	47	Melody	Morrison-Davis	
10	Leasonna "Lea"	Boozer-Fuller		48	Joann	Morton	X
11	Jenna	Brent	X	49	LarKaya	Grant- Nembhard	X
12	Dawn	Burton	X	50	Melanie	Owes	X
13	Tykise	Carr	X	51	Kenita	Perry-Bell	
14	Daphene	Carson	X	52	Tashai	Pogue	X
15	Carolyn	Conley	X	53	Saroya	Porche	X
16	Miriam	Douglas		54	Valerie	Reed-Sweed	
17	Carolyn	Dukes	X	55	Charlene	Smith	
18	Brandi	Dupoux		56	Kristina	Smith	X
19	Monica	Fray		57	Ashley	Spicer-Runnels	X
20	Tiffany	Fuller		58	Perri	Sweed	
21	Jackie	Gorman	X	59	Gwendolyn	Tate	
22	Natasha	Gould	X	60	Patricia	Thomas	
23	Jasmine	Harris		61	Shamekia	Toliver	
24	Judith (Judi)	Harris		62	Kelli	Wakefield	
25	Briana	Hayes	X	63	Teresa	Washington	
26	Glenda	Henry		64	Nicole "Misty	White	
27	Alissa	Hill	X	65	Raye Lynn	White	X
28	Samone	Hill		66	Sharese	Williams	
29	Stephanie	Hill		67	Vanita	Williams	X
30	Constance	Holmes	X				



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31	Tinika	Hughley	X				
32	Antoinette "Toni"	Johnson					
33	Diamond	Jones	X				
34	Elissa	Jones	X				
35	Vallerie	Jones	X				
36	Glenda	King	X				
37	Yolanda	Kyle	X				
38	Caron	Lay	X				
GUEST ATTENDANCE:				0			
1	Danielle Sims			4			
2				5			
3				6			